

GOVERNMENT CONTRACT REGISTRY, INC.

2200 PENNSYLVANIA AVE NW 4TH FLOOR EAST WASHINGTON, DC. 20037
Toll Free: (866) 310-4257 - Phone: (202) 464-2515

BUSINESS CERTIFICATION APPLICATION ASSISTANCE AGREEMENT

CLIENT NAME: _____

DBA: _____

ADDRESS: _____

CITY, ST ZIP: _____

PHONE: _____

FAX: _____

EMAIL: _____

WEBSITE: _____

8a Business Development (8a) - Woman Owned Small Business (WOSB) - Minority Business Enterprise (MBE) Women Business Enterprise (WBE)
Veteran Owned Small Business (VOSB) - Service Disabled Veteran Owned Small Business (SDVOSB) - Economically Disadvantaged Woman
Owned Small Business (EDWOSB) - Historically Underutilized Business Zones (HUBZone)

Government Contract Registry (GCR), hereinafter referred to as Company, does hereby agree for the compensation set forth herein to assist the above named Client in completing and submitting the necessary forms, attachments and application to apply for above selected certification(s). The fee charged for this service shall be \$ _____, for each certification, and payable upon the date of execution of this agreement. If a certification submission fee is required, Client authorizes Company to collect the submission fee prior to submission via Client's credit card. The certification submission fee is \$ _____. Company shall assist Client in obtaining business certification status. Client agrees to promptly provide Company with all data and information required or necessary for the completion of the service, including but not limited to, individual and business IRS Tax information and returns. It is acknowledged that requests for more information and data may be required during the process and that such requests must be fully complied with by Client on a timely basis. Company does not assume any liability for denial of any certification status due to untimely, insufficient, incorrect, omitted, or incomplete information or data provided by Client or any denial based on Client's financial condition or business history, or if Client is deemed otherwise unqualified for any other reason. Company will utilize all available information to assist Client in obtaining business certification status. It is acknowledged that the Client's principals or owners are eligible for the award of federal contracts, and as such, the principals or owners have not within a three-year period been convicted, indicted, or had a judgment entered against them for fraud, embezzlement, theft, misrepresentation, tax evasion or any other economic criminal offense or filed for bankruptcy protection. The Client without the consent of Company may not cancel this agreement for services. All fees paid prior to cancellation or termination, are non-refundable. Refunds are generally not available for the purchase of these services. Any request for a refund must be submitted in writing and specify in detail the specific reason(s) for any such request. Client hereby acknowledges and agrees that Company will not be liable for any damages or costs of any type arising out of Client's use of these services. Any claim, dispute or controversy arising from or in any way relating to this agreement shall be resolved by binding arbitration administered by an arbitrator selected by the parties in agreed location. It is acknowledged that each party hereby waives the right or opportunity to litigate disputes regarding this agreement or its performance, hereunder in a court of law. This provision does not apply where prohibited by law. There are no oral agreements, understandings or representations made by either party that are outside of this agreement unless they are expressly set forth herein.


Additional Information:

The undersigned does hereby agree to above terms and conditions including cancellation and notice requirements set forth above. If payment is to be made by major credit card, check or ACH, this is an express authorization for the charges stated above by the authorized cardholder and/or authorized signature. Merchant Services, checks and ACH verified via Government Contract Registry / FEMA Contract Registration.

GCR Representative _____

Date: _____

Client Signature: _____



Date: _____

Print Client Name: _____